



## Request Form for Change of Faculty

Receive No.....Date.....

..... Receiver

Student ID

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**Subject:** To change faculty

**To:** Dean of faculty

**Name Mr. / Mrs. / Miss.....Tel.....**

**Faculty** ☐ Faculty of Science ☐ Faculty of Education ☐ Faculty of Humanities and Social Sciences  
☐ Faculty of Economics and Business Administration ☐ Faculty of Fine Arts  
☐ Faculty of Health and Sports Science ☐ Faculty of Technology and Community Development  
☐ Faculty of Law

**Undergraduate** ☐ Full-time Major.....Minor.....

**I would like to change faculty from.....Major.....**  
**to.....Major.....**

Since ☐ Semester 1 ☐ Semester 2 ☐ Semester 3 Academic year.....

Signature.....Applicant

Date...../...../.....

### Procedure for approval

1. Advisor's Comment	2. Registrar's Monitor
..... ..... ..... Signature.....advisor (.....) Date...../...../.....	[ ] Student has been studying the current faculty for..... years [ ] Student registered in the current faculty .....credits [ ] Student never been approved to change faculty [ ] Student's GPA.....meets a requirement Signature.....Registrar (.....) Date...../...../.....

<b>3. For student's current faculty</b> <u>Dean of faculty</u> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved because..... Signature..... Dean of faculty Date...../...../.....	<b>4. For student's requested faculty</b> <u>Dean of faculty</u> Considered by the committee of faculty <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved because..... Signature..... Dean of faculty Date...../...../.....
<b>5. Financial Department</b> Student paid..... Bath for the fee Receive No.....#Volume..... Date..... Signature..... Receiver	<b>6. Registration Department</b> Edited the data in the registration system Signature..... Registrar Date...../...../.....

<p align="center"><b>Student would like to move to Faculty of Education</b></p> <p align="center">Having teacher's personalities and attitude, having abilities in being teacher, and getting GPA at least 2.50</p>
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Checked by.....Registrar

<p align="center"><b>Student would like to move to Faculty of Economics and Business Administration</b></p>
<b>Accounting Major:</b> the followings are required.
1. GPAX must not be under 2.75
2. Student studied 0702221 Principle of Accounting and got GPA not under C+.
3. Student studies Major Course Requirements beyond the course, 0702221 Principle of Accounting not less than 12 credits got GPA in each course not under C+.
4. There is available vacancy left for student.
<b>Economics Major:</b> the followings are required.
1. registered 0219201 INTRODUCTION TO STATISTICS
2. registered 0703112 Macroeconomics 1
3. registered 0703111 Microeconomics 1
You must not get GPA under C and GPAX under 2.5 in these three subjects.
<b>Business Administration Program of Retail Business Management Major.</b>
1. Student studied the following subjects and got GPA not under 2.5 (C+).

1.1 0705111 Principles of Marketing
1.2 0705323 Retailing Management
1.3 0705372 Merchandise Management
1.4 Major Course Requirements beyond the course in 1.1-1.3 not less than 15 credits
<b>Business Administration Program of Marketing Major.</b>
1. Student got GPAX not under 2.50.
2. Student studied the following subjects and got GPA not under 2.5 (C+).
2.1 0705111 Principles of Marketing
2.2 0705153 Business Statistics
2.3 0705311 Consumer Behavior
2.4 Major Course Requirements beyond the course in 2.1-2.3 not less than 15 credits
<b>Business Administration Program of Entrepreneurship and Management</b>
1. Student studied the following subjects and got GPA not under 2.50 (C+).
1.1 0705154 Principles of Management
1.2 0705352 Human Resource Management
1.3 0705331 Small and Medium Enterprise
1.4 Major Course Requirements beyond the course in 1.1-1.3 not less than 15 credits

Checked by .....Registrar

### Qualification

#### **Student would like to move to Faculty of Humanities and Social Sciences**

Student studied Major Course Requirements which student want to move to not less than 15 units and got GPA in each subject not under 2.50

#### **Student would like to move to Faculty of Science**

Student studied Major Course Requirements which student want to move to not less than 15 units and got GPA in each subject not under 2.50

#### **Student would like to move to Faculty of Law**

Student studied Major Course Requirements which student want to move to not less than 15 units and got GPA in each subject not under 2.50

**Student would like to move to Faculty of Fine Arts**

Student studied Major Course Requirements which student want to move to not less than 15 units and got GPA in each subject not under 2.50

**Student would like to move to Faculty of Health and Sports Science**

Student studied Major Course Requirements which student want to move to not less than 15 units and got GPA in each subject not under 2.50

**Student would like to move to Faculty of Technology and Community Development**

Student studied General Science and Math Courses and General Economics if he/she wants to move to Agricultural Technology. Studied general course for student who want to move to Science and Food Technology not less than 15 units and got GPA in each subject not under 2.50

**Student would like to move to Faculty of**

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Course Code	Course Name	Credits	GPA	
				Total .....credits
				GPAX .....

Checked by.....Registrar